



## MSC Online Learning Program Course Drop Form

This form should be completed by the school counselor and  
emailed to: [msconline@nesc.k12.mn.us](mailto:msconline@nesc.k12.mn.us)

Counselor Name:

School:

Date:

Student Name:

Course(s) to be dropped:

Reason for Dropping (Optional):

I understand the following:

- Students may only drop a course during the initial ten (10) calendar day period calculated from the date listed on the enrollment notification email. A grade will not be issued.
- Students may not drop a course after the initial ten (10) day window.
- The MSC drop form must be submitted by a school official.
- Any dropped course will incur a fee of \$110 per course as outlined in the signed agreement between your district and the MSC Online Learning Program.
- All drop fees will be billed directly to the district.